

Appendix 2

Discretionary Fees and Charges within Chief Executive's

		Nature and policy of charging				Charge		
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 12/13 (£)	Proposed charge 13/14 (£)	% Change	Unit of charge
2.1 Electoral Services								
CE	Electoral Registration	Register of Electors confirmation letter	for a person	N	10.00	10.00	0.0%	Per Letter
CE	Electoral Registration	Register of Electors confirmation letter	for a company	N	20.00	20.00	0.0%	Per Letter
CE	Electoral Registration	Register of Electors confirmation letter	for a person - going back 5 yrs	N	30.00	30.00	0.0%	Per Letter
CE	Electoral Registration	Register of Electors confirmation letter	for a company - going back 5 yrs	N	75.00	75.00	0.0%	Per Letter
CE	Electoral Registration	Register of Electors confirmation letter	for a person - 6-10 yrs	N	50.00	50.00	0.0%	Per Letter
CE	Electoral Registration	Register of Electors confirmation letter	for a person - 10-25 yrs	N	75.00	75.00	0.0%	Per Letter
CE	Electoral Registration	Register of Electors street index	All	N	25.00	25.00	0.0%	per Index
CE	Electoral Registration	Street Index	paper copy	N	25.00	25.00	0.0%	Per Copy
CE	Freedom of Information	None	None	None	None	None	None	None
2.2 Registrar's Services								
CE	Registrars	Marriage & CP Ceremony - Vestry	Monday-Thurs	N	129.15	129.15	0.0%	1 hr
CE	Registrars	Marriage & CP Ceremony - Vestry	Friday	N	149.65	149.65	0.0%	1 hr
CE	Registrars	Marriage & CP Ceremony - Vestry	Saturday AM	N	199.88	199.88	0.0%	1 hr
CE	Registrars	Marriage & CP Ceremony - Vestry	Saturday PM	N	292.13	292.13	0.0%	1 hr
CE	Registrars	Marriage & CP Ceremony - Vestry	Sunday & Bank Holiday	N	476.63	476.63	0.0%	1 hr
CE	Registrars	Marriage & CP Ceremony - Licenced Venue	Monday-Friday	N	404.88	404.88	0.0%	2 hrs
CE	Registrars	Marriage & CP Ceremony - Licenced Venue	Saturday	N	476.63	476.63	0.0%	2 hrs
CE	Registrars	Marriage & CP Ceremony - Licenced Venue	Sunday	N	507.38	507.38	0.0%	2 hrs
CE	Registrars	Marriage & CP Ceremony - Licenced Venue	Bank Holidays	N	507.38	507.38	0.0%	2 hrs
CE	Registrars	Nationality Checking Service	Adult	N	56.38	56.38	0.0%	45 mins
CE	Registrars	Nationality Checking Service	Child	N	25.00	25.00	0.0%	45 mins
CE	Registrars	Nationality Checking Service	Married couple	N	92.25	92.25		
CE	Registrars	Individual Citizenship Ceremony - Vestry Room	Monday-Thurs	N	123.00	123.00	0.0%	1 hr
CE	Registrars	Individual Citizenship Ceremony - Vestry Room	Friday	N	143.50	143.50	0.0%	1 hr

Appendix 2

Discretionary Fees and Charges within Chief Executive's

Nature and policy of charging					Charge			
Dir	Service	Description of fee and charge	Breakdown Fees/Charges	Charges set nationally / by statute (Y/N)	Current charge 12/13 (£)	Proposed charge 13/14 (£)	% Change	Unit of charge
CE	Registrars	Individual Citizenship Ceremony - Vestry Room	Saturday AM	N	194.75	194.75	0.0%	1 hr
CE	Registrars	Individual Citizenship Ceremony - Vestry Room	Saturday PM	N	292.13	292.13	0.0%	1 hr
CE	Registrars	Individual Citizenship Ceremony - Vestry Room	Sunday AM	N	476.63	476.63	0.0%	1 hr
CE	Registrars	Individual Citizenship Ceremony - other licenced venue	Monday-Friday	N	404.88	404.88	0.0%	2hrs
CE	Registrars	Individual Citizenship Ceremony - other licenced venue	Saturday	N	471.50	471.50	0.0%	2hrs
CE	Registrars	Individual Citizenship Ceremony - other licenced venue	Sunday	N	507.38	507.38	0.0%	2hrs
CE	Registrars	Individual Citizenship Ceremony - other licenced venue	Bank Holidays	N	507.38	507.38	0.0%	2hrs
CE	Registrars	Naming - Space 17	Pre-application meeting	N	10.25	10.25	0.0%	30 mins
CE	Registrars	Approved Premises Licenses	Venue with 1 Room	N	410.00	410.00	0.0%	per annum
CE	Registrars	Approved Premises Licenses	Venue with 2-4 Rooms	N	615.00	615.00	0.0%	per annum
CE	Registrars	Approved Premises Licenses	Venue with 5+ Rooms	N	922.50	922.50	0.0%	per annum